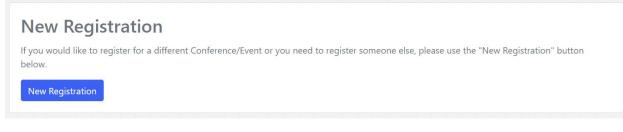
## **Registration Help**

If you have not registered for a conference using Iris Registration before, you will be instructed to create an account.

Once you do so, it should direct you to the registration form. Fill out the form and pay to complete your registration.

**If you have registered for an event before**, you may see a New Registration section on the top of your page. Click the blue "New Registration" button to continue.



You should be then be directed to Add a Registration by entering a code. Type code **25NOTILL** and click the blue "Submit Code" button to continue to the registration form. Fill out the form and pay to complete your registration.

Add Registration You have two options to register for a Conference.	
<ol> <li>Access the registration URL that was provided to you. It will look like this: https://wichita.irisregistration.com/Form/example-code</li> <li>Enter the form code (see example code in red above) and click "Submit Code".</li> </ol>	
Code Submit Code	

If you have any questions or need assistance, contact the Conference Office at <u>conference.office@wichita.edu</u> or at 316-978-6493.